

# PIAZA DEL MAR

## EMERGENCY AND DISASTERS PLAN





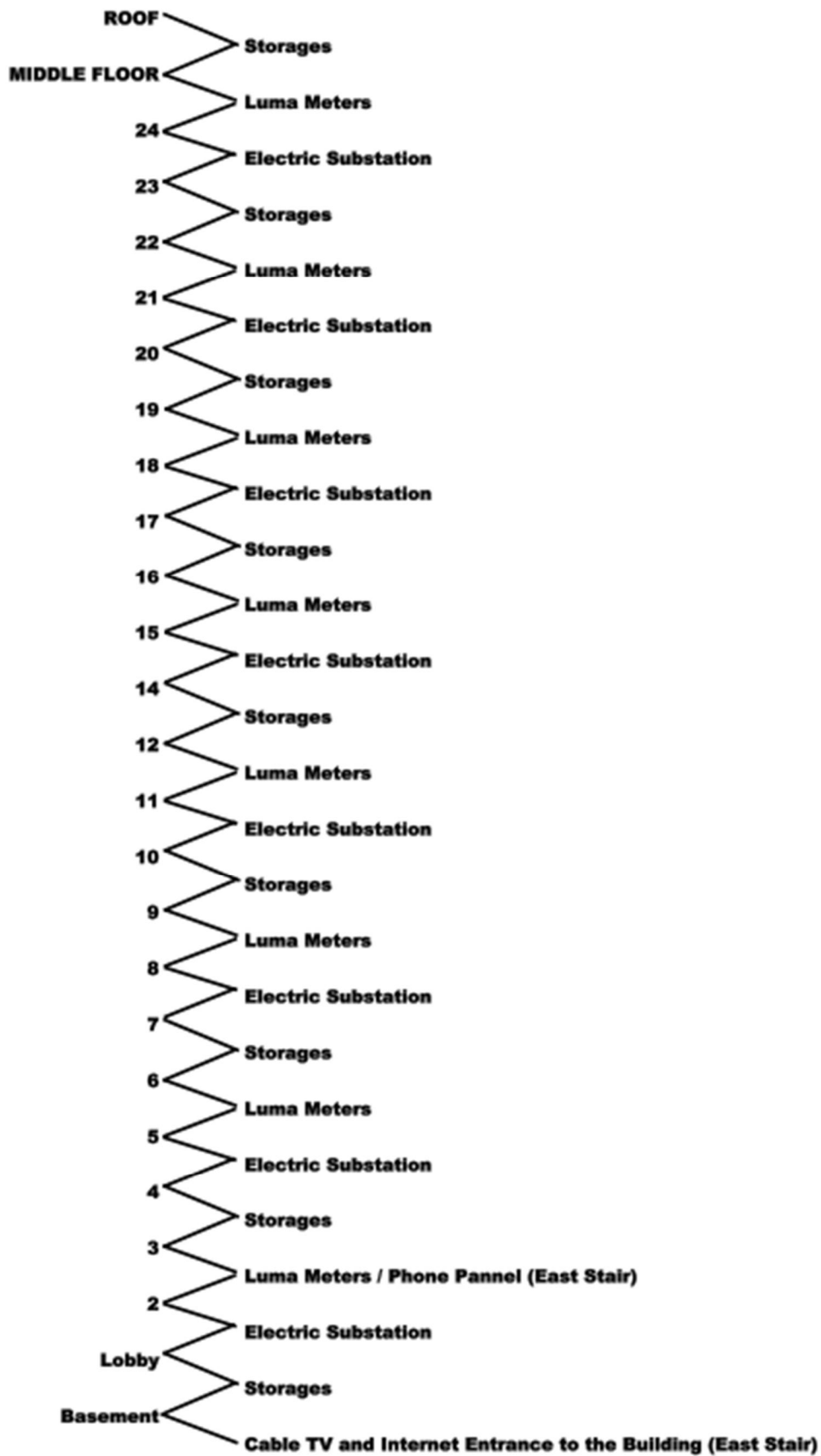
## EMERGENCY AND DISASTERS PLAN

### BUILDING DESCRIPTION:

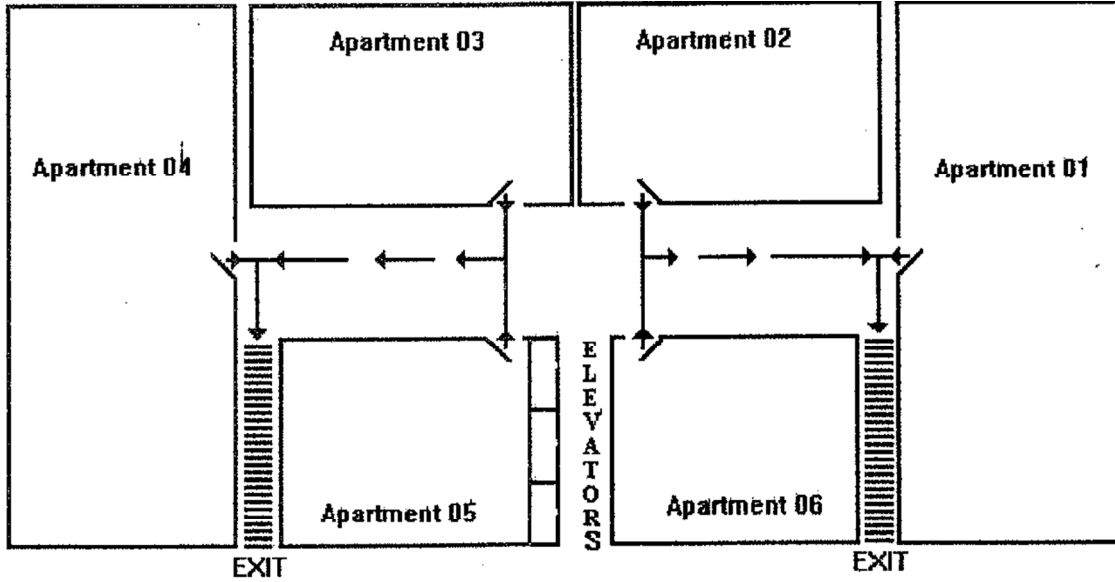
Plaza del Mar is a 24-story condominium located at 3001 Isla Verde Avenue in Carolina, Puerto Rico.

Basement	Underground parking for residents is located on this floor, along with 3 cabinets equipped with hoses and fire extinguishers for fire control, a room for the drinking water pump, a manhole for rainwater pump, a room for the emergency power plant covering common areas (housing the main electrical panels), a 150-gallon diesel tank, an electrical substation, a 22,800-gallon cistern, storage rooms owned by unit owners, and access to emergency stairs.
Level L (Lobby)	Lobby, gym (with bathrooms and sauna), activity room, mailbox room, communal bathrooms, security office (housing electrical panels for tower corridors and lobby areas), administration office, garbage disposal container, access to the cistern, storage rooms owned by unit owners, access to emergency stairs, maintenance material storage room, generator covering the entire building, and its diesel tanks, and parking areas for residents.
Level 2	4 residential apartments, garbage and service room, access to emergency stairs.
Level 3-24	6 residential apartments per floor, garbage and service room, access to emergency stairs. Every three floors, there is a water meter installation in the service room (floors 3, 6, 9, 12, 16, 19, 22, 24). There is no 13th floor.
Roof	Extractors, elevator machine room, access to emergency stairs.

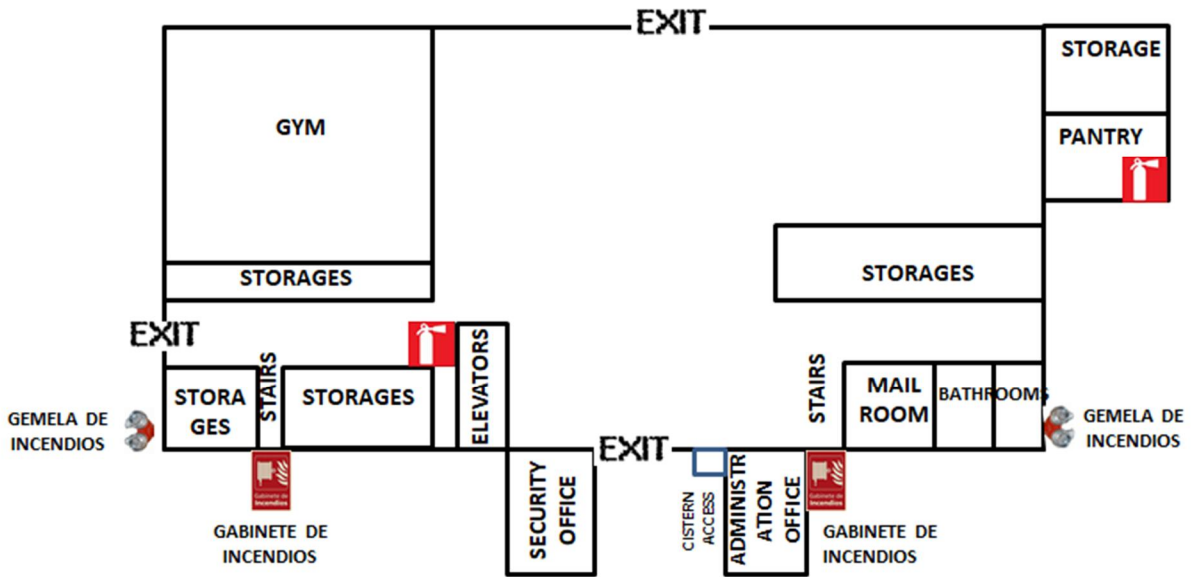
The building has two staircases, one on the east side and another on the west side. Both staircases mirror each other in terms of the elements they contain. On each floor of each staircase, there is a fire hose for fire control and a fire extinguisher. On alternate levels within the staircases, there are private storage rooms for the apartments, rooms containing Electric Energy meters, and rooms containing electrical substations for the apartments, each equipped with a 75KVA transformer. Please refer to the diagram below for the distribution of these rooms in each of the staircases.



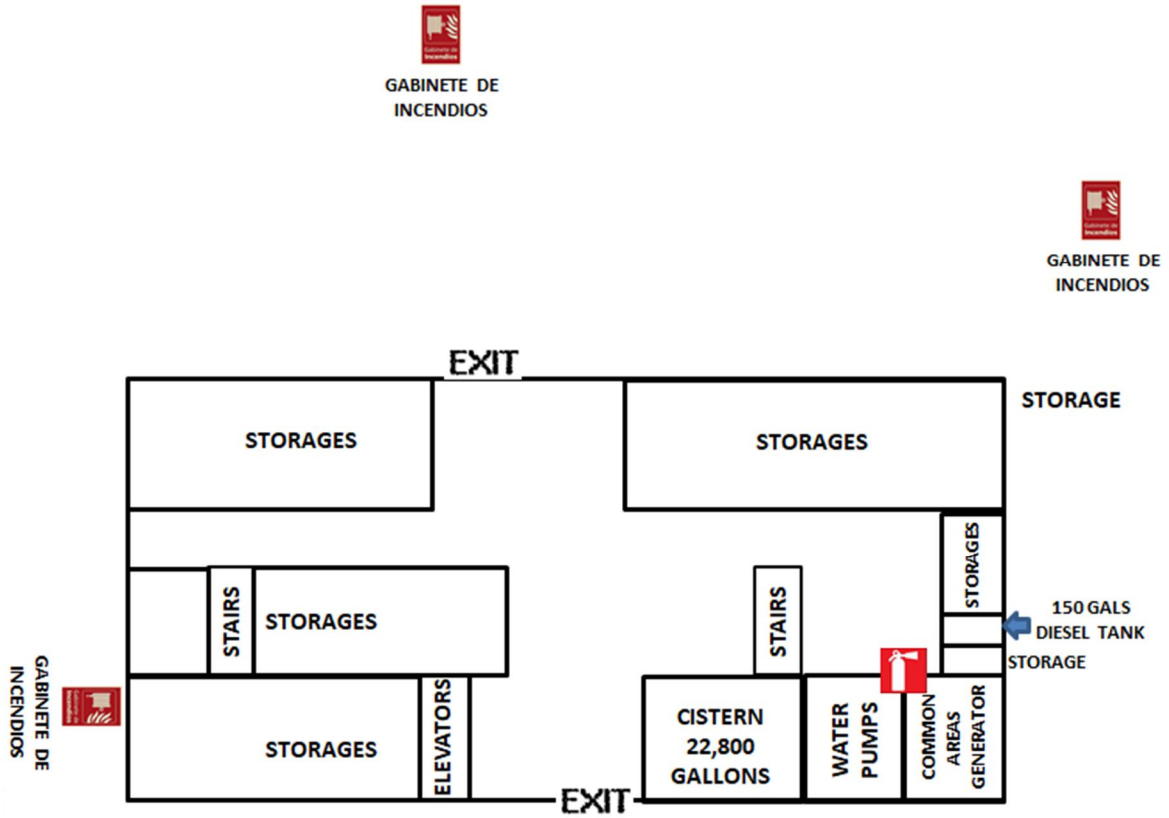
The typical floor layout in our building is:



Level L floor layout is:



Level B (Basement) floor layout:



## Emergency Contacts:

Person in charge of coordinating the preparation of the Emergency Management Plan, updates to it, drills, and supervision of meeting points.

<b>Primary Coordinator (PC)</b>	<b>Humberto García Board of Directors President</b>	
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Assist the Primary Coordinator and replace them in case they are not present.:

<b>Secondary Coordinator (SC)</b>	<b>Sandra Otero Administrator</b>	<b>(787)201-9623</b>
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Will work with the Primary Coordinator (CP) and the Secondary Coordinator (CS) in supervising those present at pre-established meeting points to determine if anyone is absent, potentially lost, and the possibility that they may still be in the building.

<b>Area Monitors (AM)</b>		
Floor 2	<b>Waleska Delgado</b>	<b>(787)453-9346</b>
Floor 3	<b>Doris Villaroel</b>	<b>(703)508-8643</b>
Floor 4	<b>Magdalena Sosa</b>	<b>(787)664-6651</b>
Floor 5	<b>Sylvie Tarbox</b>	<b>(787)507-0814</b>
Floor 6	<b>María Luisa de Boyrie / Héctor Ortíz</b>	<b>(787)407-3795 (939)437-1817</b>
Floor 7	<b>Marta Rivera</b>	<b>(787)934-3488</b>
Floor 8	<b>Raymond Burgos</b>	<b>(787)484-0021</b>
Floor 9	<b>José Rivera (Joito)</b>	<b>(787)646-0498</b>
Floor 10	<b>Tanya Sedore</b>	<b>(780)505-1267</b>
Floor 11	<b>Pylar Gómez</b>	<b>(787)602-9206</b>
Floor 12	<b>Rafael Herrero</b>	<b>(787)309-5105</b>
Floor 14	<b>Juan Colón</b>	<b>(787)509-9798</b>
Floor 15	<b>Jennifer Rodríguez</b>	<b>(787)382-6787</b>
Floor 16	<b>Lawrence Snyder</b>	<b>(787)406-0083</b>
Floor 17	<b>José Fernández</b>	<b>(787)923-3692</b>
Floor 18	<b>Leslie Torres</b>	<b>(787)640-4244</b>
Floor 19	<b>Sandra García</b>	<b>(787)248-0780</b>
Floor 20	<b>Ana María Cintrón</b>	<b>(787)458-5936</b>
Floor 21	<b>Ana Matías</b>	<b>(787)409-9438</b>
Floor 22	<b>Carmen Pérez</b>	<b>(787)458-5936</b>
Floor 23	<b>Stephen Horgan</b>	<b>(561)632-0621</b>
Floor 24	<b>Robert Maj</b>	<b>(708)699-7648</b>

**EMERGENCIES CONTACT INFORMATION:**

<b>SERVICE</b>	<b>PHONE NUMBER</b>
EMERGENCY	9-1-1
MUNICIPAL POLICE	(787)982-0921 (787)757-2626 EXT 4610, 4611
EMERGENCY AND DISASTER MANAGEMENT MUNICIPAL OFFICE	(787)756-2626 EXT 3812 / 3813 (787)769-9858
EMERGENCY AND DISASTER MANAGEMENT STATE OFFICE	(787)724-0124
STATE POLICE	9-1-1 / (787)726-2981 / (787)727-4770
MUNICIPAL FIREFIGHTERS	(787) 769-4848 EXT 4613, 4614 y 4615
STATE FIREFIGHTERS	9-1-1
MUNICIPAL MEDICAL EMERGENCIES	(787) 701-4455
STATE MEDICAL EMERGENCIES	9-1-1 / (787) 775-0550
MEDICAL EMERGENCIES (PRIVATE COMPANIES)	(787)930-1717 / 787-646-0840
LUMA (ACCOUNT 9734832000 / BUILDING METER 65032459)	844-888-5862
WATER AND SEWER AUTHORITY (ACCOUNT 000202947552 / METER 33478576)	787.620.2482
MUNICIPAL PUBLIC WORKS	(787) 641-2000 y 752-9636
STATE PUBLIC WORKS	833-938-6777
ENVIRONMENTAL CONTROL AGENCY (DRNA)	787-999-2200
GENERATOR MAINTENANCE (MAIN GENERATOR)	BETA ELECTRIC: (787)408-0049 (787)509-4820
GENERATOR MAINTENANCE (COMMON AREAS BACKUP GENERATOR)	ANDRÉS MALDONADO (787)381-4528
ELECTRICIAN	ALEXANDER PABÓN (787)368-0840 GABRIEL PERDOMO (787)662-0037
WATER PUMPS MAINTENANCE	UNIVERSAL EQUIPMENT (787)724-2448 / (787)314-8347
PLUMBER	JOHN RODRÍGUEZ (787)638-4863 PAYANO PLUMBING (787)479-5586
ELEVATORS	SECURITY ELEVATORS (787)757-0755 ERNESTO BRAVO (787)692-1055
GARBAGE DISPOSAL SERVICE	ARB (787)788-1075
LOCKSMITH	LABOY LOCKSMITH (787)726-9176

CAMERAS AND ACCESS SYSTEMS	TESS (EDDIE ACEVEDO) (787)433-0170
EXTERMINATING SERVICE	COSTELLO EXTERMINATING (787)781-6620
CLEANING SERVICE	CLEAN & SAFE (787)923-8379
VEHICULAR GATES	ELECTRIC SERVICE (787)728-2880
SECURITY COMPANY	CAPITOL SECURITY (787)727-1700
ISLA VERDE MUNICIPAL SERVICE CENTER	(787) 757-2626 EXT 4602, 4601, 4608, 4606
CONDESA DEL MAR	(787)530-3307
FIRE PREVENTION EQUIPMENT SERVICE	GUZMAN FIRE PROTECTION (787)554-0977



## Special Assistance to Unit Owners During an Emergency



In the event of any emergency, there are always residents or visitors in the condominium who will need assistance evacuating the building, finding refuge, seeking cover, or protecting themselves, etc.

If you encounter someone in need of help during an emergency, you should try to assist them if possible, without compromising your safety or the safety and health of the person you are helping.

If you are aware or have knowledge that you will need assistance during an emergency, you must report this information to the administration as soon as possible. In the event of an evacuation of Plaza del Mar, the following unit owners will require assistance:

<b>Apt.</b>	<b>Nombre</b>	<b>Condición</b>
202	Gabriela Barbosa	Infant
204	José Grillo	Heart Condition (defribilator)
305	Lorraine Molina	Infant
503	Josefina Pérez	Mobility
503	Carlos Pérez	Mental Awareness
504	Zayda Martínez	Mobility
602	Juanita Sosa	Mobility (Age Related)
804	Raymond Burgos	Mobility
903	Margarita Bermúdez	Mobility
1004	Alberto Villar	Mobility
1103	Nilda de Jesús	Mobility
1804	Ashley Harrison	Infants
1906	Erica Ríos	Infants
2302	Rosangela Sandoval	Heart Condition
2306	José Valdivia	Heart Condition
2303	Tamara Ramírez	Infants
202	Gabriela Barbosa	Infants

## **CENSUS OF RESIDENTS AND PETS**

Below is a list that takes a census of the population of Plaza del Mar as of January 16, 2024. The information table is based on questionnaires answered by the residents themselves and the knowledge of the personnel working in the condominium. Residents are requested to notify any discrepancies to correct and/or update the information. This information is crucial for rescuers to assist residents in case of an emergency.

CENSO DE RESIDENTES A 2-14-25

APT	NOMBRE	NIÑO 0-12	ADOLESCENTE 13 - 18	ADULTOS 19-65	ADULTO SOBRE 65	ENCAMADO	PERROS	GATOS	NOTAS
<b>201</b>									
<b>202</b>	ORBAN MENDOZA			X					
	GABRIELA A. BARBOSA			X					
	ESMERALDA	X							NIÑO
	AMELIA	X							NIÑO
	SOFIA	X							INFANTE
<b>203</b>									
<b>204</b>	WALESKA DELGADO			X				2	
	JOSE F. GRILLO				X				PACIENTE CARDIACO (DESFRIBILADOR)
<b>301</b>	ANDREA MORENO			X			1		
	JEAN PAUL PEDERSEN			X					
	SUEGRA				X				
	JAN POL	X							NIÑO
	SAHARA	X							NIÑO
<b>302</b>	JOSE REYES			X			1		
	DORIS VILLAROEL			X					
<b>303</b>	IDA NEVAREZ			X			1		
<b>304</b>	VANESSA CALVARI			X			1		
	JAVIER VILLAR			X					
	ROCIO		X						
<b>305</b>	ALBERTO RIVERA			X					
	LORRAINE MOLINA			X					
	ROCO	X							INFANTE
<b>306</b>	JUAN MILÁN			X					
	DANIEL			X					
<b>401</b>	NANETTE LAMBOY			X					
	JOSE LAMBOY			X					
	DANIEL LAMBOY				X				
	MILAGROS SOTO				X				
<b>402</b>	DENNIS BOSTICK				X		1		
<b>403</b>	PABLO QUINONES				X				
	ESPOSA DE PABLO				X				
<b>404</b>	WIDA ACEVEDO			X			2		

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APT	NOMBRE	NIÑO 0-12	ADOLESCENTE 13 - 18	ADULTOS 19-65	ADULTO SOBRE 65	ENCAMADO	PERROS	GATOS	NOTAS
<b>405</b>	MINERVA LAUREANO				X				
	VICENTE LAUREANO				X				
<b>406</b>	MAGDALENA SOSA			X					
<b>501</b>	MARÍA JIMÉNEZ /				X				
	PEDRO JUAN JIMÉNEZ				X				
<b>502</b>	MARC TARBOX			X					
	SRA. SYLVIE TARBOX			X					
<b>503</b>	CARLOS PÉREZ				X				CLARIDAD MENTAL
	JOSEFINA ORTIZ				X				EDAD - MOVILIDAD
<b>504</b>	ZAIDA MARTÍNEZ				X				
	JOAQUIN				X				
<b>505</b>	FRANCISCO CALDERON			X					
<b>506</b>	PETER DIAMONTOS PULOS			X					
<b>601</b>	MARIA LUISA DE BOYRIE			X			1	1	
	MARIA ANDREA			X					
<b>602</b>	SRA. JUANITA SOSA				X				EDAD - MOVILIDAD
<b>603</b>	HECTOR ORTIZ			X			1		
<b>604</b>	ANGEL CIAPPI				X				
<b>605</b>	LUKAS I. HERIQUEZ (37 CASHEWS INC)			X					
<b>606</b>	WALESKA MALDONADO			X					
	JOEL ARROYO			X					
<b>701</b>									
<b>702</b>	KATHLEEN ALVAREZ				X				
	HANS ALVAREZ (HIJO)			X					
<b>703</b>									
<b>704</b>	IRIS GARCIA			X					
	NOEL ORTIZ			X					
<b>705</b>	MARTA RIVERA			X					
	SOLIMAR LOCKYARD RIVERA			X			1		
<b>706</b>	JUAN CUBERO			X			1		
	ALESANDRA MARTINEZ			X					
<b>801</b>	DANIEL VALLIMONT			X			1		
	PATRICIA VALLIMONT			X					
<b>802</b>	JOSUE MERCADO			X					
	ELISA MALDONADO			X					
<b>803</b>	CHASE ALBRIGHT			X			2		
	BLANCA ALBA			X					

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APT	NOMBRE	NIÑO 0-12	ADOLESCENTE 13 - 18	ADULTOS 19-65	ADULTO SOBRE 65	ENCAMADO	PERROS	GATOS	NOTAS
<b>804</b>	RAYMOND P. BURGOS			X			1		PROBLEMAS DE MOVILIDAD
	BRENDA VARELA			X					
<b>805</b>	GILDA B PÉREZ MORENO				X				
<b>806</b>	ZULMA M. HOMS				X				
<b>901</b>	JOSE BARBOSA			X					
	ELIZABETH ALEMAR			X			1		
<b>902</b>	NIXIE C. RIVERA			X					
	JOSE SANTIAGO			X					
	SANTIAGO (HIJO)			X					
<b>903</b>	MARGARET SNYDER				X				CLARIDAD MENTAL
	MARGARITA BERMUDEZ			X			1		PROBLEMAS DE MOVILIDAD
	ESPOSO MARGARITA BERMUDEZ			X					
<b>904</b>	ROBERTO MACEDA				X				
<b>905</b>	ORLANDO MONTANO			X					
<b>906</b>	JOSE RIVERA			X					
<b>1001</b>	MARIO EZEQUIEL FARRANDO			X					
<b>1002</b>	MARIO EZEQUIEL FARRANDO			X					
<b>1003</b>	TANYA SEDORE			X			1		
	DAUGHTER		X						
	ADAM MACINTYRE		X						
<b>1004</b>	MARIA A. ROSA VÉLEZ				X				
	ALBERTO VILLAR BORDA				X				EDAD - MOVILIDAD
<b>1005</b>	MIKE HVOZDA			X					
<b>1006</b>	SOWDAMINI REDDY			X					
	VENKAT REDDY			X					
<b>1101</b>	ADRIANA GARCIA			X					
	ANDREA GARCIA			X					
<b>1102</b>	PYLAR GOMEZ VELEZ			X					
<b>1103</b>	EDWIN LUGO PIAZZA				X				
	NILDA R. DE JESÚS PLÁ				X				EDAD - MOVILIDAD
<b>1104</b>	FRANCISCO J. MARTÍNEZ			X					
	MARIA CRISTINA AMADO			X					
<b>1105</b>	JOSE CARRION			X					
	PAOLA CARRION			X					
<b>1106</b>	HECTOR ORSINI CAPO				X		1		
	GLORIA M VELEZ				X		1		

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APT	NOMBRE	NIÑO 0-12	ADOLESCENTE 13 - 18	ADULTOS 19-65	ADULTO SOBRE 65	ENCAMADO	PERROS	GATOS	NOTAS
<b>1201</b>	TROY VANDERBURG			X					
	LAURA VANDERBURG			X					
	AYDEN								
	HIJO								
	HIJO								
	HIJO								
<b>1202</b>	CONNIE MENA			X			2		
	KATHIA ZABEL			X					
	ALEC ZABEL			X					
<b>1203</b>	HERIBERTO TORRES			X					
	JANET CABEZAS			X					
<b>1204</b>	INGRID HERNANDEZ (HIJA)			X			1		
<b>1205</b>	RAFAEL HERRERO				X		1		
	NELLY J. FELICIANO			X					
<b>1206</b>	JOSE DEL VARGAS CORTES				X				
	IRMA VARGAS				X				
<b>1401</b>	JUAN COLON			X					
	MARIA L COLON			X					
	JUAN A. COLON			X					
<b>1402</b>	ZULMA VÁZQUEZ				X			1	
<b>1403</b>	ALEJANDRO PABON			X					
<b>1404</b>	ERICA MARTINEZ			X			1		
<b>1405</b>	JEREMY JOHN FOURNIER			X			2		
	DANIEL A HERNANDEZ HERRERA			X					
<b>1406</b>	MARIA COLE			X					
	TAYLOR EXIZIDISMEIER			X					
<b>1501</b>	MIGUEL ECHEVARRIA				X				
<b>1502</b>	PETER WANG			X					
<b>1503</b>	JENNIFER RODRIGUEZ			X					
	DANIEL COHEN		X						
<b>1504</b>	RAUL GONZALEZ			X					
	IRENE BARTOLOME			X				2	
<b>1505</b>	MARÍA MAGRIÑA CATINCHI			X			1		
<b>1506</b>	YAMIL CUEVAS HERNANDEZ			X					
<b>1601</b>	HÉCTOR BÁEZ PIÑERO				X				
	CYNTHIA TORO SANTIAGO				X				

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<b>1602</b>	ESTHER RIVERA			X					
	POCHOLO (HIJO)			X					
	CHRISTIAN	X							
<b>1603</b>	MATT LAIRA		X						
	BENJAMIN WALFORD		X						
	ABI		Z						
<b>1604</b>	HECTOR TORRES		X						
<b>1605</b>	LAWRENCE SNYDER		X						
	HIJO	X							
<b>1606</b>	NICOLAS MARTINEZ		X						
	CRISTINA VILLAR		X						
	LOURDES		X						
<b>1701</b>	EILEEN BÁEZ			X					
<b>1702</b>	EMILIO RIVERA		X						
	SRA. LOURDES R. RIVERA		X						
<b>1703</b>	CARMEN M. ORTIZ			X				1	
<b>1704</b>	ANA MARIA LÓPEZ			X					
	WILFREDO COLON			X					
<b>1705</b>	CLARIBEL BOCANEGRA		X						
	ISABELLA BOCANEGRA		X						AUTISMO LEVE / BAJO TONO MUSCULAR
	GABRIEL ROSADO		X						
<b>1706</b>	JOSE FERNANDEZ		X						
	NOELIA GARCIA		X					1	
<b>1801</b>	ADAM HIRSH		X						
	ANNA ANQI LI		X				1		
<b>1802</b>	LESLIE C. TORRES M		X				1		
	FERNANDO	X							
	ROBERT		X						
<b>1803</b>	IDA NEVAREZ		X						
<b>1804</b>	ASHLEY HARRISON		X				2		
	HIJO	X							INFANTE
	HIJO	X							INFANTE
<b>1805</b>	MONIQUE MEDRANO		X						
<b>1806</b>	JOELIA OJEDA APONTE		X						
	ROBERT VARGAS		X						

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<b>1901</b>	GERONIMO ROBAINA				X				
	KATHY FLORENTINO			X					
<b>1902</b>	LUIS LEON			X			1		
	NOHELIA CUEVAS			X					
<b>1903</b>	OTTO PALACIOS			X			1		
	HIJO		X						
	HIJA		X						
<b>1904</b>	SANDRA OTERO			X					
	JUAN C. MORALES			X					
	SABRINA A. MORALES			X					
	JUAN A. MORALES			X					
<b>1905</b>	SANDRA GARCIA			X					
	MANUEL PACATEQUE				X				
<b>1906</b>	RAMÓN RAMÍREZ			X					
	ERICA RIOS			X					
	MONCHITO	X							INFANTE
	RUBEN	X							INFANTE
<b>2001</b>	JESSICA COLÓN			X					
<b>2002</b>	MARIO MARAZZI SANTIAGO			X			2		
	ANA MARIA			X					
	MARCO MARAZZI	X							
<b>2003</b>	AURA CESAR				X				
<b>2004</b>	HERMÁN CESTERO				X				
<b>2005</b>	MARIA BORIA			X					
<b>2006</b>	ADNAN HOSSAIN			X					
<b>2101</b>	ANA MATIAS			X					
<b>2102</b>	LUMA PERSONNELL			X					
<b>2103</b>	GASPAR BALLESTERO			X			1		
	PAULINA		X						
	ROSANGELA SANDOVAL			X					
	AURA MONTALVO (MAMA)				X				
	JORGE SANDOVAL (PAPA)				X				
<b>2104</b>	FRANCISCO CORRETJER			X					
	EVA			X					
<b>2105</b>	HELENA DANIEL			X					
<b>2106</b>	MARIE LOZANO				X		2		
<b>2201</b>	JOSE CARLOS PUENTE			X					



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APT	NOMBRE	NIÑO 0-12	ADOLESCENTE 13 - 18	ADULTOS 19-65	ADULTO SOBRE 65	ENCAMADO	PERROS	GATOS	NOTAS
<b>2202</b>	HUMBERTO GARCIA			X			1		
	CARMEN PEREZ		X						
<b>2203</b>	OSVALDO LAURIDO		X						
<b>2204</b>	JUAN A RODRÍGUEZ			X			1		
	WALESKA MARTINEZ		X						
<b>2205</b>									
<b>2206</b>	MARIA LAURA DE IBARRETA		X						
	PEDRO E COLON HERNANDEZ		X						
<b>2301</b>	RODGER BEST			X					
	JUDITH JOHANNE BEST			X					
<b>2302</b>	ANTHONY GUERRERO		X						
<b>2303</b>	TAMARA RAMIREZ		X				1		
	JOSE ESTARES		X						
	MICAELA	X							INFANTE
	BABY	X							INFANTE
<b>2304</b>	OMAR MORALES		X				1		
<b>2305</b>	STEPHEN HORGAN		X						
<b>2306</b>	JOSE VALDIVIA			X					OPERADO CORAZON ABIERTO
	SRA. MAGALY VALDIVIA			X					
<b>2401</b>	OLGA MANGUAL			X					
<b>2402</b>	JOSE INFANTE		X						
<b>2403</b>	JUAN ACOSTA			X					
<b>2404</b>	SEBASTIAN GANDIA		X						
	KAREN CABAN		X				1		
<b>2405</b>	ROBERT MAJ		X						
<b>2406</b>	JAMES LIN			X					
	TINA FU			X					
	SECOND HOME - MAYORMENTE VACIO								

## **HURRICANES, STORMS, TROPICAL WAVES, EARTHQUAKES, WATER RATIONING, ELECTRICITY RATIONING, OR FIRES**

### **I - OBJECTIVE:**

The objective of this plan is to organize the residents of Condominium Plaza del Mar and provide them with information on what to do in various emergencies or disasters that may occur. The term "residents" is used instead of "owners" because apartments are not always occupied by the same owners, and this plan aims to ensure that everyone living in the condominium has a plan to protect their lives and properties.

This emergency plan covers:

1. Atmospheric Phenomena (hurricanes, storms, tropical waves, etc.)
2. Earthquakes
3. Tsunamis
4. Fires
5. Electricity Rationing Plan
6. Water Rationing Plan

It is the responsibility of the residents of Condominium Plaza del Mar to take the initiative for handling emergencies that arise, thereby effectively protecting their lives and properties. When the emergency cannot be contained, residents should call 911 to report it, and they will be connected with the relevant government agency. This plan serves as a guide for the procedures to be followed in the emergencies outlined in this document. If you have any questions or comments, please communicate them to the administration by calling (787) 201-9623 or through [plazadelmarpr@gmail.com](mailto:plazadelmarpr@gmail.com). A copy of this document is available on our website [www.condplazadelmar.com](http://www.condplazadelmar.com). The condominium communicates digitally using a WhatsApp distribution list. To receive notifications, you must save the administration's phone number (787) 201-9623 in your contacts. Failure to save the number will result in not receiving electronic notifications.

## **EMERGENCY RESPONSE PROCEDURES**

**NOTE:** In all mentioned circumstances, it is important to remain calm and follow the steps as indicated. If there are any questions regarding these procedures, please contact a safety professional in your municipality.

The most crucial point to emphasize is that each family should develop their Family Emergency Plan, know it, and practice it. This is the most important and essential tool for the care of all members of a family unit.



Information on how to develop a family or business plan can be found on the websites [www.miplanfamiliar.com](http://www.miplanfamiliar.com) or [www.ready.gov](http://www.ready.gov) (English version).



## II – EXPOSITIONS AND SITUATIONS

### A. Atmospheric Phenomena (hurricanes, storms, tropical waves, waterspouts, tornadoes, etc.)

#### INFORMATION YOU NEED TO KNOW:

- (1) The National Weather Center is the agency that will issue official statements and bulletins about the trajectory and expected impact of an atmospheric phenomenon on the island. You should stay informed about the latest bulletins through radio and television.

- (2) Watch – It is expected that the area will be affected by an atmospheric phenomenon within the next 48 hours.
- (3) Warning - It is expected that the area will be affected by an atmospheric phenomenon within the next 24 hours. Once a warning is issued, we must have everything prepared to face the emergency.

### **WHAT TO DO BEFORE THE ATMOSPHERIC PHENOMENON:**

If it is a predictable phenomenon such as a storm or hurricane, the Administration, the Board of Directors, or capable residents will close all recreational facilities to protect them and prevent residents or their children from being in them without taking precautions in their homes and families. They will also ensure, as much as possible, that equipment, curtains, furniture, or decorations are secured and do not become projectiles during hurricanes, storms, or tropical waves.

### **As resident you should:**

- Stay Informed - Learn about your community's emergency plans, warning signs, evacuation routes, and locations of emergency shelters.
- Fire Preparedness - Purchase a fire extinguisher and ensure your family knows where it is and how to use it.
- Important Documents - Secure important documents such as insurance policies, wills, licenses, stocks, etc., in a safe place.
- Safe Shelter within Apartments - If inside an apartment and the emergency has started; you may be unable to open the door to the hallway due to air pressure. In such cases, use a bathroom or a closet without a glass door as a shelter.
- Emergency Phone Numbers - Write down emergency phone numbers next to each phone.
- Special Needs Reporting - Inform local authorities of any special needs, such as elderly or bedridden individuals, or persons with disabilities.
- Balcony Precautions - Ensure there is no property on balconies (pictures, tables, chairs, etc.).
- Clear Drains - Ensure drains are unclogged. If blocked, they should be cleared.
- Emergency Supplies - Gather water, canned food, flashlights, batteries, pet food, emergency backpack, and any other emergency equipment or materials. Avoid using candles; use battery-operated flashlights. The Puerto Rico Emergency Management Agency recommends having an emergency backpack containing:
  - Antiseptic
  - Gauze and Band-Aids (of various sizes)
  - Eye Patches
  - Adhesive tape
  - Scissors
  - Bandages (of various sizes)
  - Antibiotic ointment
  - Hydrogen Peroxide
  - Pain medication (such as Tylenol® or Panadol®)
  - Alcohol

- Gloves
  - Radio
  - Flashlight
  - Batteries
  - Markers
  - Playing cards or games
  - Small notebook
  - List of people present in the room
  - Plastic trash bags
  - Water
  - Identification documents and any other important documents.
- Water Accumulation - Accumulate water for use in case of sudden water rationing.
  - Window Protection - Cover windows with plastic bags or towels to reduce rain entering with the force of the wind.
  - Safe Area Preparation - Prepare a safe place for your family and pets, including emergency items, beds, coats, etc.
  - Warm or Waterproof Clothing - Have warm or waterproof clothing readily available.
  - Secure Loose Items - Secure loose, valuable items and important documents inside the apartment in case a window breaks and affects the interior of your apartment.
  - Cash Availability - Keep cash on hand in case banks and ATMs are out of operation for several days.
  - Car Fuel - Refuel or fill your car tank with fuel.
  - Secure Shutters, Doors, and Windows - Close shutters, doors, and windows.
  - Compliance with Condominium Laws - Residents will follow the rules outlined in the Condominium Law (Chapter I, Article 15, (e)), which states:

"Once concerned agencies issue a hurricane or storm warning, the use of any type of temporary or removable storm shutter will not constitute alteration of the facade. Temporary storm shutters must be removed after the hurricane or storm warning has passed or after the occurrence of the disaster, unless the protected area remains damaged in such a way that they constitute the only provisional protection. When, in the opinion of an expert, the original equipment or elements of the building that are part of its architectural design, such as windows, doors, grilles, or ornamental ones, cannot be repaired or replaced, the Board of Unit Owners will decide by majority vote the type of design of the equipment or element that will replace the original. Any unit owner interested in replacing such elements or equipment will have to do so in accordance with the type of design adopted by the Board. The imposition on all unit owners to carry out the replacement will require compliance with the requirements set forth in Article 38 (d) on improvement works."

- The placement of temporary storm shutters will be done taking the necessary precautions to protect the safety of the unit owners, tenants, or persons doing the work. Also, all necessary measures will be taken to protect the condominium walls. It must also comply with Chapter I, Article 15 (h).

"No unit owner or occupant may install or adhere any object to the walls that may constitute a danger to the safety of any person, communal or private property." Nailing, screwing, or adhering panels, metal sheets, or any other protection to the walls of the condominium is not allowed.

- Photograph Property Condition - Take photos of the condition of your property before the atmospheric phenomenon hits. These photos will be helpful if you need to file an insurance claim.

### **During the atmospheric phenomenon:**

- \* Disconnect the electrical power switch and shut off the water valves. There is a shut-off valve that closes the water for your entire apartment in the closet where the water heater is located. You should identify this valve in advance.
- \* Continue listening to your battery-powered radio for information or instructions about the hurricane.
- \* Stay away from doors and windows. If the wind opens a door or window, do not approach it frontally.
- \* Secure sliding glass doors with a piece of wood in the track to prevent them from loosening when the wind blows.
- \* Be very careful with the apartment doors; they can slam shut with the force of the wind and cause physical harm to people. Secure them well and stay away from them.
- \* It is recommended to keep all doors and windows closed during storms and hurricanes.
- \* Do not go out until authorities indicate that the danger has passed. The eye of the hurricane creates a calm that can last up to an hour.

### **Once the atmospheric phenomenon has passed:**

- \* Ensure that your food is clean; do not eat anything raw or of questionable origin, and only drink the potable water you stored or boil the water you are going to consume.
- \* Wear closed shoes.
- \* Clean up any spills of medicines, toxic substances, or flammable materials carefully.
- \* If your apartment did not suffer damage, stay there.
- \* Keep the electricity and water disconnected until you are sure there are no leaks or the danger of a short circuit.
- \* Make sure your electrical appliances are dry before connecting them.
- \* Drain stagnant water to avoid mosquito infestations.
- \* Stay away from disaster areas.
- \* Avoid touching or stepping on electrical cables.
- \* Move away from objects, trees, and posts at risk of falling.
- \* Communicate with rescue teams and provide necessary information if you detect hazardous situations.
- \* Take photos of the damages caused by the atmospheric phenomenon before picking up or repairing anything.
- \* If you plan to file an insurance claim, it must be in writing and documented with photos.

**In the case of unpredictable atmospheric phenomena such as waterspouts or tornadoes:**

It is recommended to prioritize safeguarding life as the highest priority. Seek refuge in a safe place without windows and stay there during the event. Bathrooms without windows, the hallway, or the condominium staircase are alternatives to take shelter during this type of emergency. Once the event has passed, be careful when entering your apartment, as windows may have broken or property may have shifted due to the winds. Assess the damages and contact the administration for assistance if needed.

**LONG-TERM EMERGENCY DIESEL GENERATOR MANAGEMENT PLAN**

Plaza del Mar has a generator that supplies power to the entire condominium (main generator). The generator comes into operation approximately ten seconds after the interruption of LUMA's service, and while it is functioning, apartments will have light as usual. We have a second generator (secondary generator) that only supplies power to common areas (lobbies, stairs, hallways, elevators, water pumps, among others). This second generator will only come into operation if the main generator fails or if the unit owners discretionarily decide to alternate it to give the main generator a rest or reduce fuel consumption.

In the event of a Hurricane and/or Storm, the Main Generator will remain off during the emergency, and only the Secondary Generator will be used. Once the danger has passed and it is possible, accessible, and safe, the Main Generator will be put into operation.

It is common knowledge that Puerto Rico's electrical system is not in optimal condition. In the case of storms, hurricanes, earthquakes, and other emergencies, it is normal for the country's electrical grid to suffer considerable damage, and the service interruption period to be extensive. Likewise, it is normal for the fuel distribution chain to be disrupted, making it difficult to replenish diesel for the generators. With this in mind and considering the additional economic burden incurred, the terms listed below have been defined as a guide for the management and use of generators in the long term. These terms may be modified by a majority vote of the Board of Owners, and it will be at the discretion of the Board of Directors to impose additional restrictions if deemed necessary.

Long term is defined as a period greater than 48 consecutive hours.

- When the government declares a state of emergency due to a disruption in the electrical service resulting from major failures in the system, storms, hurricanes, earthquakes, or any other eventuality, the operating hours of the main generator will be rationed from 6 pm to 8 am. •
- While the main generator is not in operation due to rationing, the secondary generator will operate, providing power to the common areas of the condominium.

- Once the 2000-gallon tank reaches 200 gallons, diesel replenishment will be ordered.
- In case of fuel scarcity, the operating hours of the main generator will be reduced from 8 pm to 8 am.
- The secondary generator will be given priority when refueling diesel as the goal is to keep the common areas operational for as long as possible.
- Diesel supplies will be replenished as soon as fuel becomes available, to the extent possible.

### **IN CASE OF A BLACKOUT:**

Although our emergency generators receive regular maintenance and are tested weekly, there is a possibility of failure. If this occurs, the following procedure will be followed:

1. It is the duty of the on-duty guard to remain at all times in the security booth. They will open the entrance and exit gates so that residents can enter and leave the condominium if the power plants do not start.
2. The vehicle gates will be left open so that, if necessary during the power failure, there can be entry and exit of resident and emergency vehicles.
3. The guard will inform the visitor that the resident must authorize access to allow entry. The on-duty guard will have a handheld flashlight available to perform their duties at night. They will not leave the booth at any time. They will only exit the booth when a vehicle enters to identify it as a resident or visitor. The Administration or Board of Directors will provide the on-duty guard with the phone numbers to call in case of emergency.
4. While the electricity poles in the parking area are off, it is the responsibility of all residents and visitors to drive their motor vehicles, taking the necessary precautions to avoid an accident.
5. All residents should take necessary precautions by closing the doors of their apartments and balconies to protect their property and family members.
6. When there is no electricity at night, playing or being in the recreational areas of the condominium is prohibited. This minimizes potential accidents or hazards.
7. Every resident and their visitors should have flashlights to navigate common areas while the power plant is not in operation.
8. Ask Security if you need help or anything to assist in providing better service during the blackout. Remember that the Administration is not available 24 hours in the building, and the Board of Directors serves the community in their available time, so the responsibility for ensuring that everything goes well is shared by everyone.

### **IN CASE OF AN EARTHQUAKE:**

**What should I do?**

1. **Know the terminology related to earthquakes.**



**a) Earthquake** - a sudden slip or movement of a part of the Earth's crust, accompanied and followed by a series of vibrations.

**b) Aftershocks** - an earthquake of similar or lesser intensity that follows the main earthquake.

**c) Fault** - the Earth's crust slides along a fault - an area of weakness where two sections of the crust have separated. The crust can move from just a few inches to a few feet in a severe earthquake.

**d) Epicenter** - the area on the Earth's surface directly above the origin of the earthquake.

**e) Seismic waves** - vibrations that travel outward from the center of the earthquake at speeds of several miles per second. These vibrations can shake buildings so rapidly that they collapse.

**f) Magnitude** - indicates how much energy was released. This energy can be measured on a recording device and graphically represented using lines on a Richter Scale. A magnitude of 7.0 on the Richter Scale indicates a very strong earthquake. Each whole number on the scale represents an increase of about 30 times the released energy. Therefore, an earthquake measuring 6.0 is approximately 30 times more powerful than one measuring 5.0.

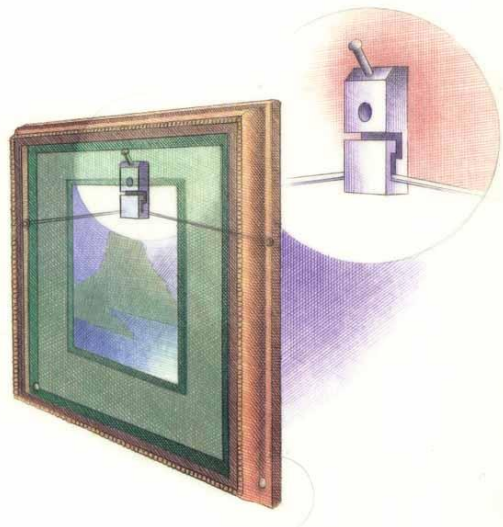
### **Follow the seven steps to prepare for an earthquake.**

1. Identify potential hazards in your home and begin to correct them (Step 1).
2. Make a disaster plan (Step 2).
3. Prepare disaster supply kits (Step 3).
4. Identify potential weaknesses in your building and start fixing them (Step 4).
5. Protect yourself during the shaking of an earthquake—DROP, COVER, AND HOLD ON (Step 5).
6. After an earthquake, check for injuries and damage (Step 6).
7. When safe, continue following your disaster preparedness plan (Step 7).

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### **STEP 1— Identify potential hazards in your home and begin to correct them**

When earth shakes, everything inside your home moves. Things fall from cabinets, hanging objects come loose from walls, glass breaks, heavy furniture and equipment can move around. To identify potential risks inside your home refer to the webpage [www.ready.gov](http://www.ready.gov). The following are several ideas you can implement to make your home securer:

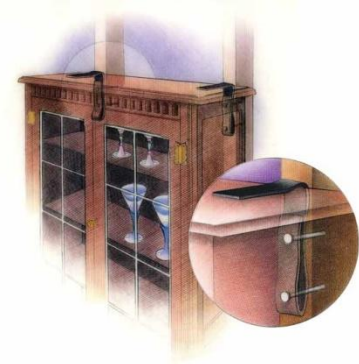


#### **Hanging Objects:**

- Do not hang heavy objects over beds and sofas, only light objects like posters without frame or carpets.
- Hang mirrors, pictures and other heavy objects with closed hooks.

## Objects on open shelves and on the table

- Store heavy objects and breakable items on the lower shelves.
- Secure valuable items in place using removable putty, museum wax, or earthquake gel substance.



## Secure heavy furniture and household electronic items

Secure furniture to the wall to prevent them from falling, using flexible fasteners or nylon straps. Secure the upper corners of tall furniture to a stud, not just to the drywall. Secure heavy items, such as TVs, radios, computers, and microwaves, with flexible nylon straps.

## In the Kitchen

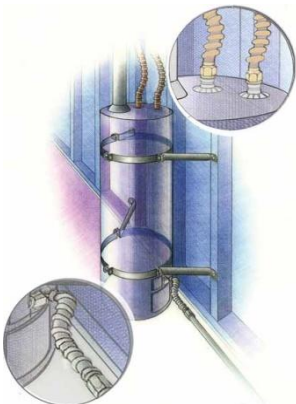
- Secure all cabinet doors, especially those at heights. Use latches to prevent your children from opening the doors and for safety in the event of an earthquake.
- Secure refrigerators and other electrical appliances to the walls using brackets.



## Water Pipes

Reinforce water heaters (see the Homeowner's Guide to Earthquake Safety, 2005 edition at <http://www.seismic.ca.gov/hog.htm>, available in English and Spanish).

- Replace rigid connections for water heaters and other appliances with flexible (corrugated) stainless steel connectors.
- "Know where and how to shut off electricity and water at the main switches. Ask the Administrator for guidance before an emergency arises."



## **Storage Areas (storages)**

- Move flammable or hazardous materials to low and safe areas or to the floor.
  - Ensure that objects stored on or next to vehicles do not fall, so as not to damage or block access
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## **STEP 2—Make a disaster plan**

Talk with your family or housemates about earthquakes and why you need to prepare to face them. Ensure that all members of your family or housemates know what to do before, during, and after an earthquake.

### **Plan where you will meet after a disaster. Choose two locations:**

- A safe place to gather near your home after the earthquake has stopped.
- A location outside your neighborhood, in case you need to evacuate or cannot return home.

### **After determining meeting places:**

- Identify safe places in your home to go when an earthquake begins. Determine the best escape route from your home and each room. Also, look for the two best escape routes outside your neighborhood or community.
- Designate a neighbor's or close friend's house as a safe place for your children to gather if you are not at home.
- Install smoke detectors and test them every month.
- Ask a friend outside the area to be your family's contact in case of a disaster. After a disaster, all family members should call this person and inform them of their whereabouts

### **Learn life-saving actions:**

- Take a first aid and CPR (Cardiopulmonary Resuscitation) course from the Red Cross.
- Know the location of the fire extinguisher.
- Learn how and when to shut off utility services such as electricity and water in your home (Step

### **6). Stay Informed:**

- Know the disaster plan at your workplace, your child's school or daycare, and other places where your family spends time

- Provide family members or housemates with an 'emergency card' that includes contact numbers, which they should carry with them. Include information about an out-of-area contact and relevant numbers.
- Practice your plan twice a year; conduct drills and practice 'DROP, COVER, AND HOLD ON' (Step 5) and how to evacuate your home. Follow your planned evacuation route. Update phone numbers and disaster supplies, and review your plan with everyone in your home twice a year.
- Identify where you will live after an earthquake if your home is damaged and not safe to stay in.

### **Keep copies of important documents**

- Mortgage or rental agreement
- Insurance documents
- Bank statements
- Credit card numbers
- Inventory of your belongings
- Vehicle ownership documents
- Birth certificates
- Passports
- Driver's licenses
- Marriage and divorce documents
- Child custody papers
- Power of attorney (including healthcare)
- Important medical information



### **STEP 3—Prepare disasters Supply Kits**

#### **Home disaster preparedness kit**

- Store home disaster supplies in large, waterproof containers that are easily portable, with enough provisions for 3-5 days.
  - Water for drinking (a minimum of one gallon or four liters per person per day).
  - First aid supplies, medications, and other essential hygiene items such as soap, toothpaste, and toilet paper.
  - Emergency lighting—glow sticks and a flashlight with spare batteries and bulbs (you can also purchase hand-cranked flashlights that don't require batteries).
- A battery-operated or hand-cranked radio (with spare batteries) for staying informed

- Canned food and cooking utensils including a manual can opener



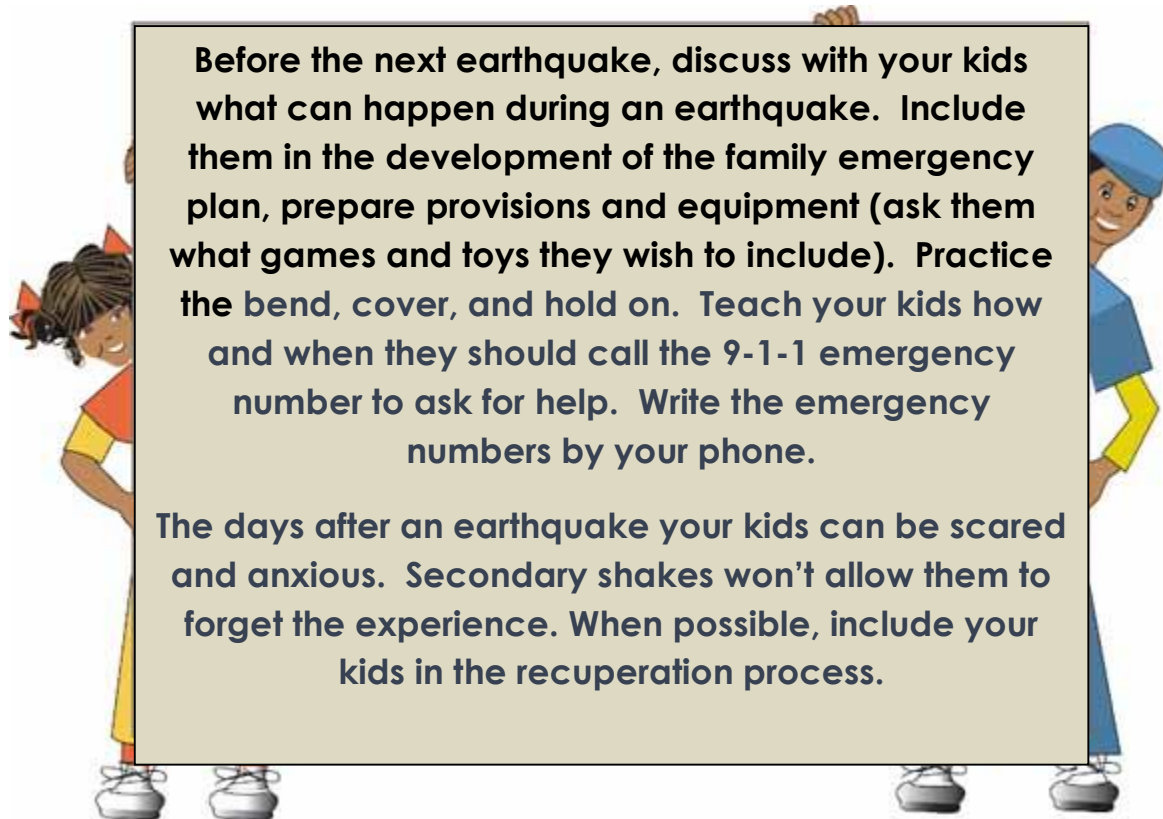
- Special items for babies and elderly or disabled family members.
- Weather protection items such as coats, sturdy shoes, extra socks, blankets, and a tent if you have one.
- Strong plastic bags for trash and other needs, tarps, and ponchos to protect against rain.
- Work gloves and protective eyewear.
- Food and leashes for small animals.
- Copies of important personal and financial documents (Step 2).
- Emergency cash in small bills.
- Keep a copy of this brochure with your supplies.
- Have a flashlight and a pair of sturdy shoes tied to the bed of each person in your home. Tie a bag to the bedpost

### **Personal disaster supplies**

Each member of a family or household should have a personal disaster kit. These kits contain useful supplies that they will need when an earthquake occurs in the area.

- Medications, a list of prescription medications, copies of your health insurance cards, doctors' names, and contact information.
- Medical consent forms for dependents.
- First aid kit and instructions.
- Glasses and extra contact lenses, personal hygiene items, and sturdy shoes.
- Bottled water.
- Whistle (to alert rescuers to your location).
- Emergency cash in small denominations.
- Personal identification.

- List of emergency phone numbers.
  - Snacks, high-calorie.
  - Emergency lights—glow sticks and a flashlight with spare batteries and bulbs (you can also purchase hand-cranked flashlights that don't require batteries).
  - Comfort items for children, such as games, crayons, writing materials, and teddy bears.
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**Before the next earthquake, discuss with your kids what can happen during an earthquake. Include them in the development of the family emergency plan, prepare provisions and equipment (ask them what games and toys they wish to include). Practice the bend, cover, and hold on. Teach your kids how and when they should call the 9-1-1 emergency number to ask for help. Write the emergency numbers by your phone.**

**The days after an earthquake your kids can be scared and anxious. Secondary shakes won't allow them to forget the experience. When possible, include your kids in the recuperation process.**

**For more information on preparations and disaster supplies, refer to:**

Phone book: The main section of your local telephone book

American Red Cross: [Website] <http://www.redcross.org/services/disaster/beprepared/> or <http://redcrossshop.org/>

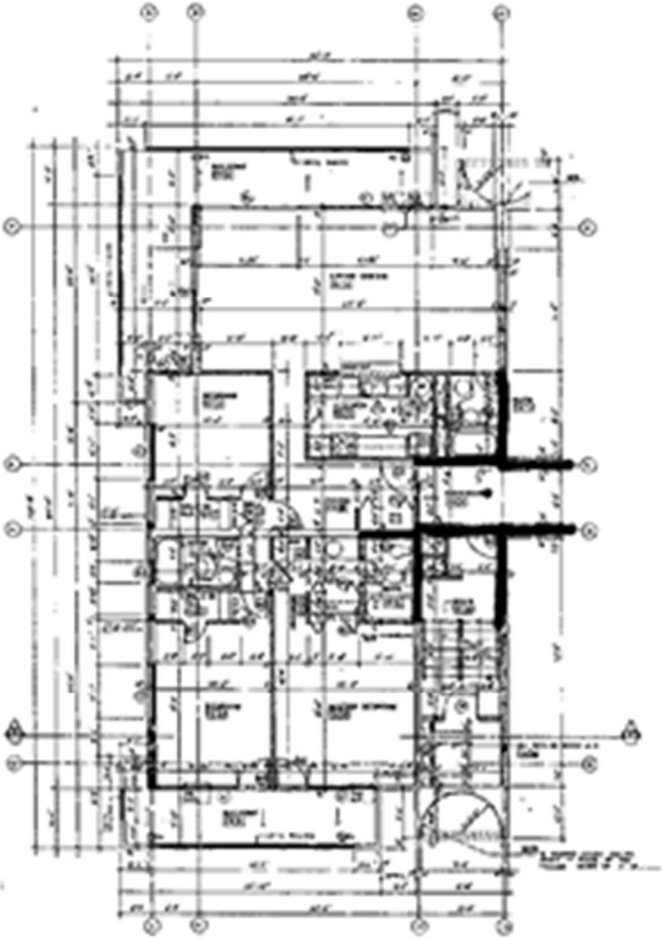
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#### **STEP 4—Identify Potential Weaknesses of your Building**

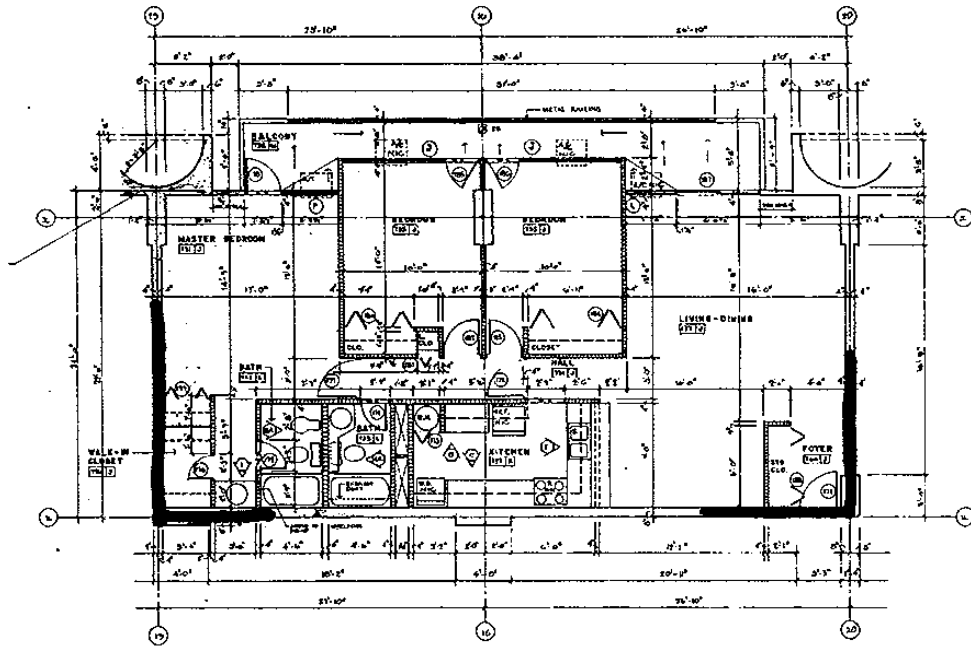
Concrete or masonry walls that are insufficiently reinforced can collapse, causing injuries and serious damage.

The floor plans of Plaza del Mar designate walls of staircases, interior hallways, and divisions between apartments as structural. When seeking a safe area, you should

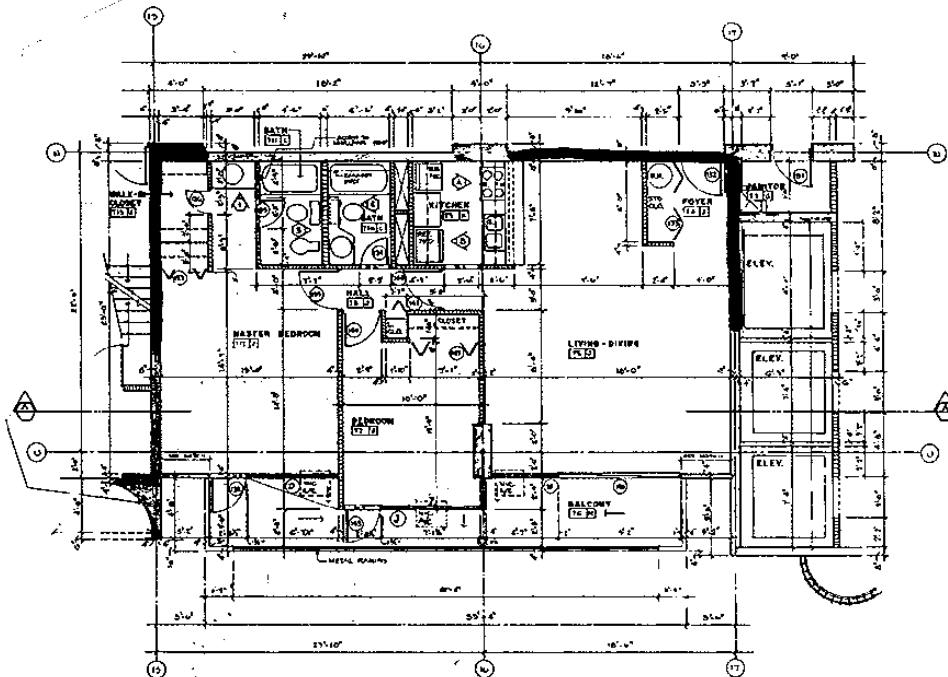
consider finding strong walls away from windows. Below, we include diagrams of the apartments, highlighting in dark those walls that are stronger and located away from windows. We hope this serves as a guide for you to determine a safe place within your property to use as a refuge. Remember that, apart from being structurally stronger, you should ensure that there are no loose objects that could cause physical harm by falling on you."



**Apartamentos 01 y 04**

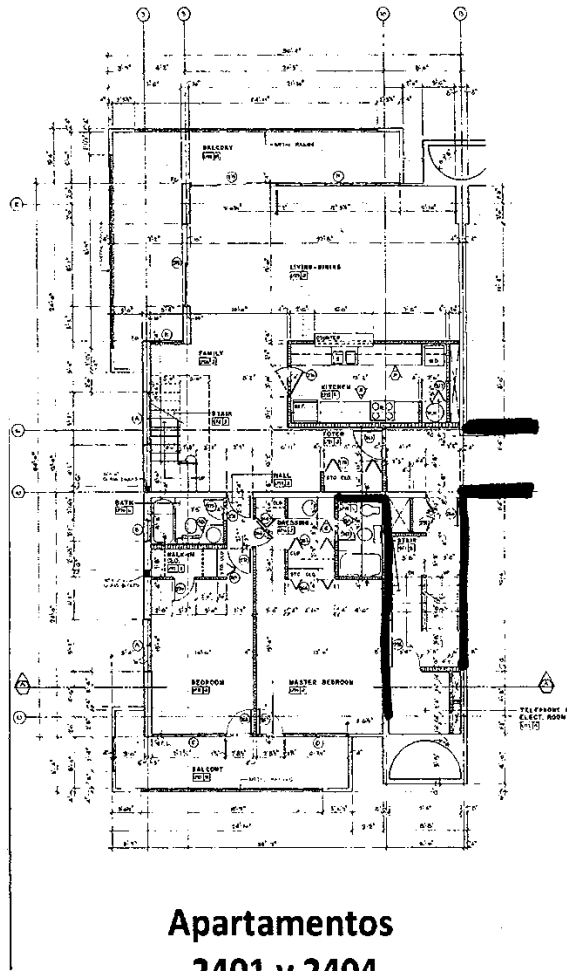


**Apartamentos 02 y 03**

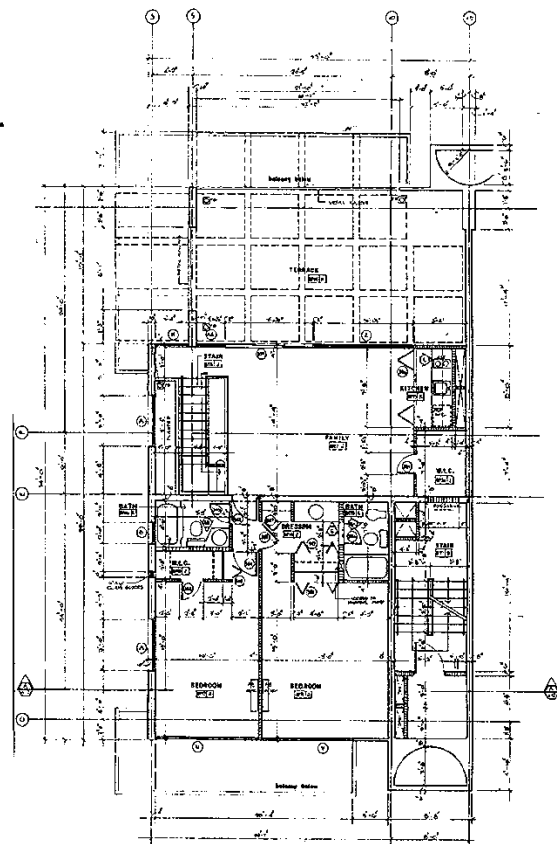


**Apartamentos 05 y 06**

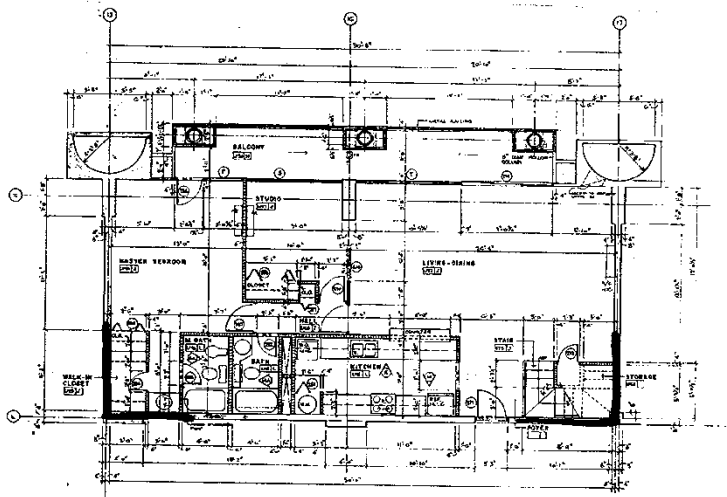




**Apartamentos  
2401 y 2404  
Planta Baja**

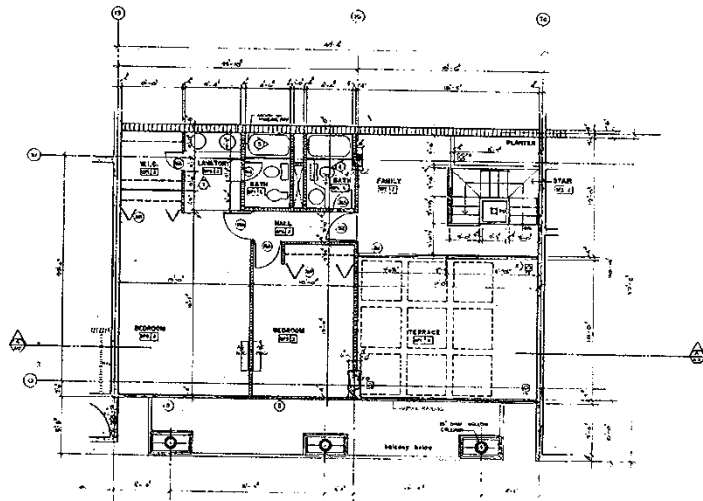


**Apartamentos  
2401 y 2404  
Planta Alta**

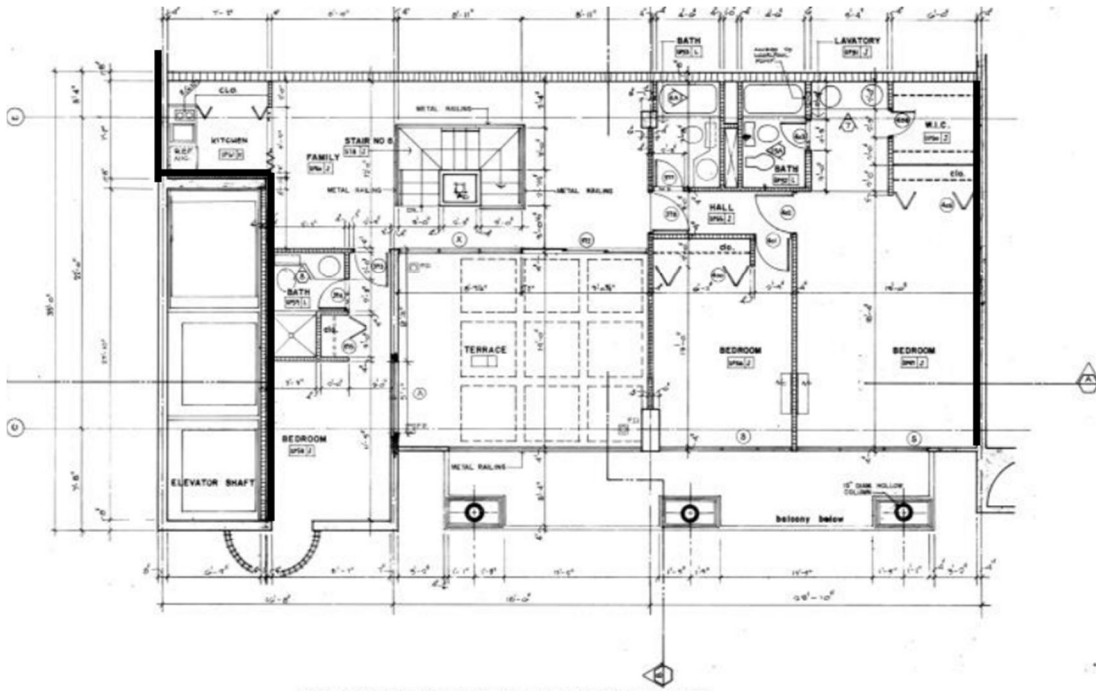


PENTHOUSE  
SCALE 1/8"=1'-0"

**Apartamentos  
2402 y 2403  
Planta Baja**



**Apartamentos  
2402 y 2403  
Planta Alta**

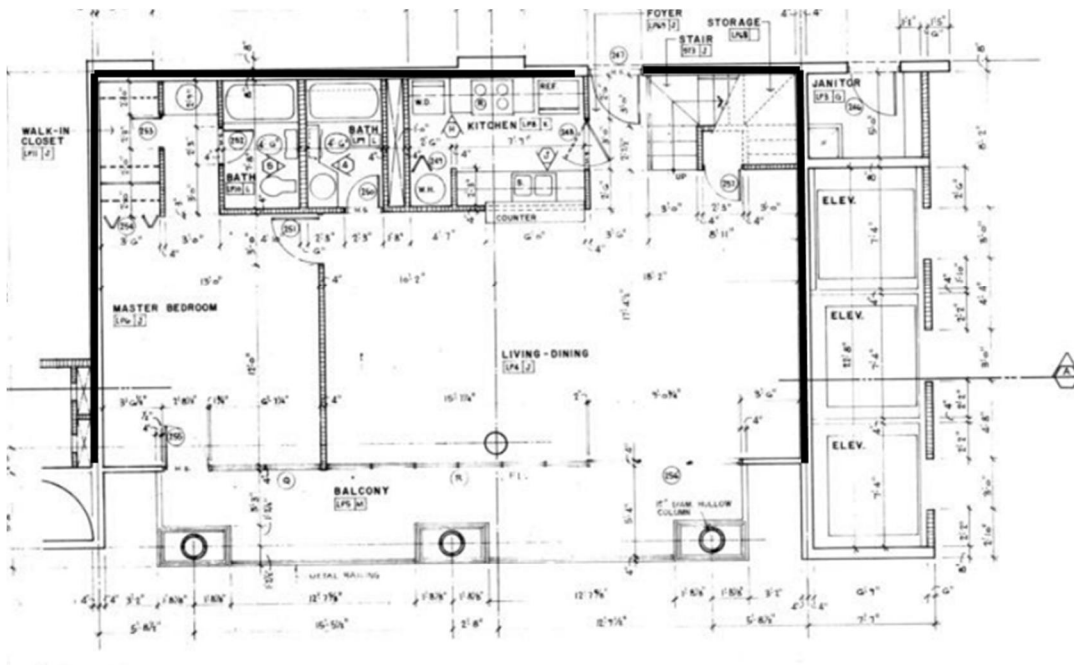


PENTHOUSE FOUR-BEDROOM UNIT - UPPER LEVEL (CENTER)

SCALE 1/4" = 1'-0"

NOTE: THE PENTHOUSE FOUR-BEDROOM UNIT - LOWER LEVEL (CENTER) IS SIMILAR TO THE PENTHOUSE THREE-BEDROOM UNIT - LOWER LEVEL (CENTER) BUT OPPOSITE.

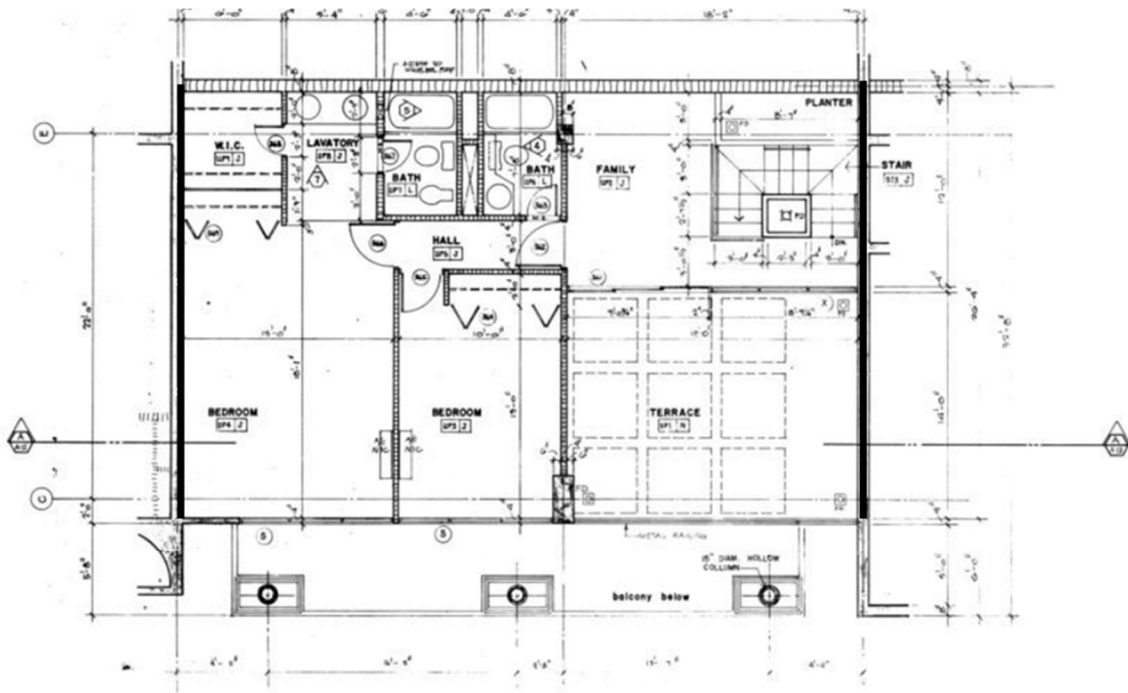
2406  
UPPER LEVEL



PENTHOUSE THREE-BEDROOM UNIT - LOWER LEVEL

SCALE 1/4" = 1'-0"

2405 / 2406  
LOWER LEVEL



PENTHOUSE THREE-BEDROOM UNIT - UPPER LEVEL  
SCALE 1/8" = 1'-0"

2405  
UPPER LEVEL

### **STEP 5— Protect yourself during the shaking of an earthquake**

#### **If you are inside...**

- "DROP, COVER, AND HOLD ON." When you feel a strong tremor, drop to the floor, take cover under a sturdy table or desk, and hold on firmly until the shaking stops. Stay inside the building until the tremor ceases and it is safe to go outside. Most injuries during earthquakes occur when objects fall on people while entering or exiting buildings.
- Be aware that electricity may be interrupted, and fire alarms may go off.
- Stay away from exterior walls and windows, damaged masonry, tall furniture, and hanging pictures or mirrors.
- If you cannot get under a desk or table, crouch down against an interior wall and protect your head and neck with your arms.
- If you are cooking, turn off the stove before seeking shelter.
- If you are in bed, stay put, protecting your head with a pillow.
- If you are in a tall building, avoid windows. Do not use elevators.

- After the earthquake, turn on the radio to listen for information about the earthquake. If you felt a strong earthquake and you are in a coastal area, seek refuge in a higher zone. In Plaza del Mar, if you are in the building on levels B to 4, climb the stairs to the 5th floor or higher. On your keychain, you should have the key to the stairs to exit between floors. If you don't have it, you'll have to climb to the roof to exit. If you don't have this key, you should request it from management before an emergency arises.

### **If you are Driving...**

- "Do not stop on or under overpasses, bridges, or in tunnels.
- Do not stop under or near power lines, light poles, trees, or signs.
- Stop carefully on the side of the road and apply the brake.
- Stay in your car until the earthquake has stopped."

### **If you are outdoors...**

- "Move away from buildings and power lines. Be alert for falling debris.
- If you are on the coast, move immediately to higher ground to avoid a possible tsunami or large waves."

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## **DO NOT STAND UNDER A DOOR FRAME**

In modern constructions, door frames may not be stronger than any other part of the house and will provide little protection from falling debris. You are safer under a table, so 'DROP, COVER, AND HOLD ON.

## **STEP 6—After an Earthquake, check for injuries and damages**

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**Anticipate aftershocks** (secondary earthquakes) and take action to protect yourself, 'DROP, COVER, AND HOLD ON.

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When the earthquake stops shaking, check if your family has suffered injuries and if your home has been damaged. Remember and continue your disaster plan:

### **Check for injuries**

- "Ensure you don't have severe injuries before helping others. Protect your mouth, nose, and eyes from dust.

- If a person is bleeding, apply pressure to the wound and elevate the injured part. Use clean gauze or cloth, if available.
- If a person is not breathing, administer rescue breathing.
- If a person has no pulse, begin CPR (cardiopulmonary resuscitation).
- Do not move people who are seriously injured unless there is an immediate danger.
- Cover injured individuals with blankets or additional clothing to maintain a normal body temperature."

### **Inspect your home for hazardous conditions:**

- Fires—If possible, immediately extinguish small fires in your house. Seek help, but don't wait for the firefighters. As part of your emergency kit, you should have a fire extinguisher in your home. However, remember that in Plaza del Mar, there are fire extinguishers in the emergency stairwell.
- Damaged electrical wiring—Turn off the electricity at the main switch if there is any damage to the wiring in your home. Leave it off until the damage is repaired!
- Fallen high-voltage power lines—If you see fallen wires, consider them electrified and stay far away from them. Never touch fallen power lines or any object in contact with them!
- Fallen items—Be cautious of items falling from shelves when you open your closet and cabinet doors.
- Spills—Exercise extreme caution; when in doubt, leave your home immediately! Spills of medications, drugs, or other non-toxic substances can be cleaned up.
- Damaged masonry—Stay away from block walls. They can be fragile and may fall during aftershocks. Do not use candles or light matches. Use only battery-powered flashlights."

### **If your home is severely damaged...**

If the structure of your home is not safe or is in danger or threatened by fire or other hazards, you will need to evacuate. Do not leave your home just because public services may be disrupted or its contents may have suffered moderate damage. Your home may still be a shelter for your family.

If you evacuate, inform a neighbor and your family or emergency contact where you are going.

## **TURN ON THE RADIO**

*"Listen to the radio for earthquake information, possible tsunami warnings, and follow safety warnings. Remember that there are government alarms in nearby areas to provide notice of a tsunami risk if a warning is issued. If you hear this alarm, you should stay on a high floor. Anyone on the 4th floor or below should go upstairs to avoid damage from a possible tsunami."*

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### **If you have to move to a shelter, what should you bring?**

- Personal supply kit (Step 3).
- Assortment of water, food, and snacks.
- Blankets, pillows, and an air mattress or sleeping pad.
- Change of clothes and a jacket.
- Bath towel and soap for washing.
- Diapers, formula, food, and other supplies for babies.
- Family photos or other small comforts, such as dolls or teddy bears for children.
- Personal identification and copies of medical insurance and home information.
- Books and games (especially for children).

### **Do not take:**

- Valuable objects that can be lost or stolen.
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## **STEP 7— When you are safe, continue following your disaster preparedness plan.**

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**Anticipate aftershocks** (secondary earthquakes) and take action to protect yourself, 'DROP, COVER, AND HOLD ON.'

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Once you have addressed the essential needs of your family, continue with your disaster preparedness plan (Step 2).

### **In the days after the earthquake...**

#### **Stay Safe**

- "Ensure that your home is safe to occupy and there is no risk of collapse due to aftershocks (secondary earthquakes).
- Check for chemical spills, broken power lines, or burst water pipes. It is very dangerous for water to touch exposed wires.

- Disconnect electrical appliances or devices. They could cause fires when the power is restored.
- When indoors, never use camp stoves, lanterns, or gas or kerosene heaters, gas or charcoal grills, gas generators, as deadly carbon monoxide gas may escape and cause fires during aftershocks (secondary earthquakes).

### **Stay Informed**

- Turn on a portable or car radio to listen to information and safety advice.
- Call your out-of-town contact, tell them your situation, and stop using the phone. Save your phone battery for emergency calls.

### **Take Recovery Measures**

- If you can stay in your home or return after a few days, take steps to return to normal routines.
- Check your supply of food and water. If there is no electricity, organize to consume refrigerated and frozen foods first. If you keep the door closed, the food in the freezer can last for a couple of days.
- If there is no water, you can drink water from the water heater, melted ice cubes, or canned vegetables. Avoid drinking water from pools or hot tubs; reserve it for firefighting.
- If the power was cut and then restored, check for damages to electronic appliances or equipment.
- Contact your agent or insurance company immediately to start the claims process.
- If you cannot live in your home, establish an alternative mailing address with the post office and notify the condominium administration."

### **\*\*G. IN CASE OF WATER AND ELECTRICITY RATIONING\*\***

The water and electricity rationing plan serves the purpose of safeguarding the equitable minimum use of resources in all apartments.

#### **Water Rationing:**

In case water rationing is announced, we must follow the following instructions:

1. If there is an opportunity to announce water rationing before it occurs, residents will be obliged to prepare by storing sufficient water in their apartments. If no prior announcement can be made, it will be understood that the water service hours are from Monday to Friday from 6:00 am to 7:00 am and from 6:30 pm to



7:30 pm, and on Saturdays and Sundays from 9:00 am to 10:00 am and from 6:00 pm to 7:00 pm.

2. If the cistern level drops too low, we will implement a 30-minute rationing starting at the same time but ending earlier in each period.
3. Residents will be informed through the press to know the location of the Oasis (water distribution points).
4. Residents will take all necessary safety measures while carrying water to their apartments. In case of spilling water on stairs, elevators, and/or hallways, it will be the residents' responsibility to immediately dry the floor and thus prevent accidents.
5. If needed, pool water will be used for communal bathrooms or areas that require it. Pool water is not potable.
6. Water rationing will end as soon as the water service is restored. It is recommended to boil the water before drinking it during the first hours after the service is restored.

### **Electricity Rationing:**

Plaza del Mar has a power plant that supplies power to the common areas of the condominium in case of a failure in the electrical service provided by the Power Authority (LUMA). Although our emergency plant receives regular maintenance and is tested weekly, there is a possibility that the equipment may fail. If this occurs or if it is necessary to ration the power supply, the procedure to follow will be:

1. It is the duty of the on-duty guard to remain at all times in the security booth. They will open the entrance and exit gates to allow residents to enter and exit the condominium.
2. The vehicle gates will be left open so that, if necessary during the period without electricity service, vehicles of residents and emergency vehicles can enter and exit.
3. Residents must authorize the entry of their visitors.
4. The on-duty guard will have a handheld flashlight available to perform their duties during the night. They will not leave the booth at any time. They will only exit the booth when a vehicle enters to identify it as a resident or visitor. The Administration or Board of Directors will provide the on-duty guard with the phone numbers to call in case of emergency.
5. While the parking area's electric poles are turned off, it is the duty of all residents and visitors to be more careful when driving their motor vehicles, taking the necessary precautions to avoid accidents.
6. All residents must take necessary precautions, closing the doors of their apartments and balconies, to protect their property and family members.
7. When there is no electricity at night, playing or being in the recreational areas of the condominium is prohibited. This minimizes possible accidents or hazards that may arise.
8. Every resident and their visitors must have flashlights to move through the common areas while the power plant is not in operation.
9. Ask Security if you need help or anything to assist them in providing better service during the blackout. Remember that the Administration is not present 24 hours in

the building, and the Board of Directors serves the community in their available time, so the responsibility for everything to go well is shared by all.

10. Be polite and cooperative with your neighbors.
11. The administration, to the extent possible, will maintain communication with the residents. If written or electronic communication is not possible, the bulletin board on Level L will be used to keep residents informed. It is the resident's duty to refer to it.

## H. Fires

### **Prevention: \*\*Fire Safety in Apartments:\*\***

Fire can engulf a structure within minutes. Understanding the basic characteristics of fire and learning the correct safety practices can be the key to surviving an apartment or building fire. Special care should be taken with children and older individuals.

### **Preventive Measures to Implement:**

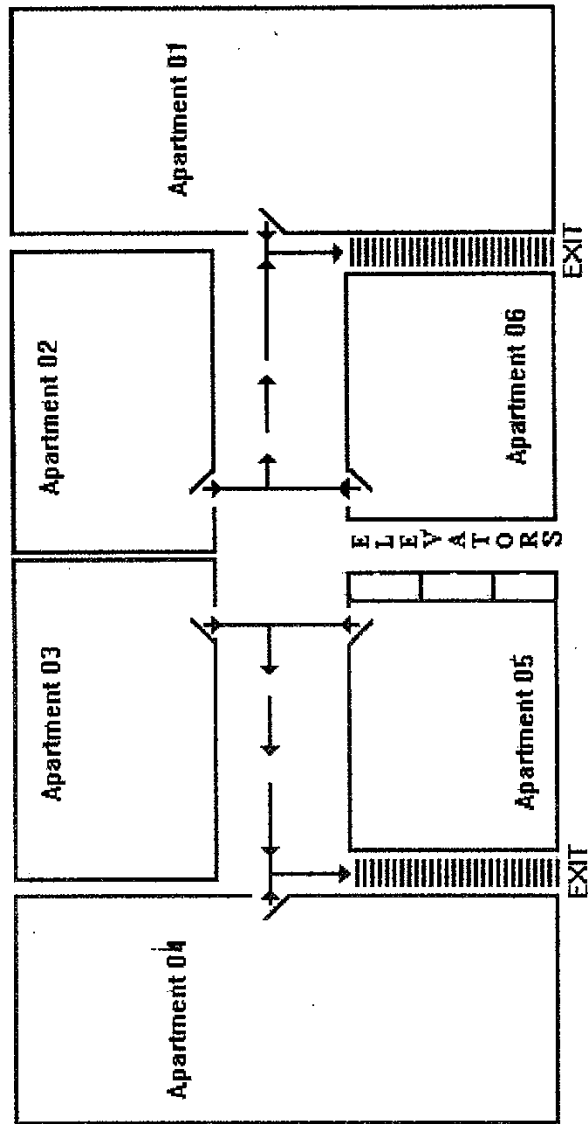
1. Every apartment has an electric smoke detector installed.
2. You are responsible for checking it at least once a month and replacing it if it doesn't work. This detector is only for use in your apartment and is not connected to our condominium's fire alarm system.
3. Develop and practice an escape plan from your apartment to the outside of the building.
4. Ensure that all family members know what to do in case of a fire.
5. Draw a floor plan with at least two escape routes in each room.
6. Select a safe meeting place outside the house.
7. Practice how to alert other members of your home.
8. It's a good idea to have a bell and a flashlight in each bedroom for this purpose.
9. Practice how to evacuate the building blindfolded. In the case of a real fire, the amount of smoke generated by the fire is likely to make it impossible to see.
10. Practice staying low to the floor while escaping.
11. Feel all doors before opening them. If the door is hot, exit through another route.
12. Learn to stop, drop to the floor, and roll if your clothes catch fire.
13. Place emergency numbers near phones.
14. Purchase foldable ladders from hardware stores and practice using them.
15. Install A-B-C type fire extinguishers in your apartment and teach family members how to use them.
16. Do not store combustible materials in enclosed areas or near a heat source.
17. When cooking: Keep the stove area clean and free of combustible materials such as bags, boxes, and other appliances. If a fire occurs, cover the burning container with a lid or use a fire extinguisher. Be careful. Moving the container can cause the fire to spread. Never pour water to extinguish grease fires.
18. Do not use candles in your apartment. In the event of a power outage, use battery-powered lamps.
19. Check the Electrical Wiring:\*\*
  - a) Replace damaged or broken wires.

- b) Ensure there are no wires under carpets, over nails, or in high-traffic areas. Do not overload outlets or use excessive extension cords.
- c) Outlets should have covers, and there should be no exposed wires.
- d) Only purchase appliances and electrical devices with a label indicating they have been inspected by a testing laboratory such as Underwriter's Laboratories (UL) or Factory Mutual (FM).

**If a fire starts in your apartment:**

Your judgment is crucial\*\* in determining whether you have time to use the fire extinguisher to put out the fire. If so, when using the extinguisher, aim at the base of the fire, as spraying it from above will waste time and liquid, allowing the fire to escalate.

1. Exit as quickly and safely as possible\*\* if you can't do anything or don't feel confident about how to react. Activate the "pull station" located next to the escape staircase.
2. Each floor's staircase is equipped with a fire extinguisher and a fire hose.\*\* These devices are for emergency use. If you have a fire in your apartment, you can use them, but the incident and equipment usage must be reported to the administration for extinguisher refilling and equipment reconditioning, if necessary. NO RESIDENT IS AUTHORIZED TO REMOVE ANY OF THESE EQUIPMENT, EXCEPT IN CASE OF EMERGENCY.
3. Use the stairs to escape.
4. If you hear the fire alarm, evacuate your apartment using the stairs. Do not use the elevators. Follow the escape route as indicated in the following diagram:



PLAZA del MAR  
 FIRE ESCAPE PLAN  
 PLANO de DESA LOJO



5. When evacuating, stay crouched near the floor if there is smoke in the area.
6. If possible, cover your mouth with a cloth to avoid inhaling smoke and gases.
7. Close the doors of each room after exiting to delay the spread of fire.
8. If you are in a room with the door closed, prevent smoke from seeping through the base of the door, or if it feels hot, keep the door closed.
9. Open a window to escape or to allow fresh air in while waiting to be rescued.
10. If no smoke is coming out from the base or top of the door and it is not hot, open it slowly to exit.
11. If there is too much smoke or flames in the hallway, close the door securely.
12. If your clothes catch fire, do not run; roll on the floor to extinguish the flames.
13. Call 911 from a location outside your home and notify other residents who may be affected.

### **In case of fire in another apartment:**

There is a fire alarm system in each hallway connected to a central panel located in the security guard's booth. If one of the detectors on a floor detects smoke or if someone activates the system by pulling one of the "pull stations" located next to each staircase, the alarm will be activated, and a loud warning sound will be heard in the hallways. Automatically, the elevators stop and open their doors so that anyone inside can exit. In this situation, you should:

1. Stay calm.
2. Grab your emergency bag and descend to level L using the staircase (everyone should have an emergency bag prepared with a stair key, apartment key, a change of clothes, important documents, flashlight, water, phone, medications, and/or prescriptions, cash, name and contact number of your primary doctor, emergency contact number, etc.). If you have a pet, you should bring it with you, and remember to include what it may need in your emergency bag.
3. If you have special needs and will require assistance during evacuation, make sure this information is registered with the condo management's emergency plan.
4. There are staircases at both ends of the main hallway next to apartments 01 and 04. These staircases have keys to enter each floor except on the rooftop, L, and B levels. You should have this key as part of your emergency bag. If you don't have it, you should purchase it at the management office.

### **PLANNING FOR PETS AND SERVICE ANIMALS BEFORE AN EMERGENCY**



In case of an emergency, don't leave your best friends behind. Remember that, just like you have an emergency supply backpack, you should also prepare one for your pets, including food, water, medications, a blanket, and anything else they might need based on the type of pet. Include copies of their vaccination records, service certificates, etc. It is recommended to place a tag on your door indicating the type and number of pets in your apartment. This way, if there is an emergency situation and you couldn't rescue them, the assistance personnel can more easily identify your apartment and provide help to your pets.

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